



**HEADQUARTERS**  
**NEW MEXICO WING, CIVIL AIR PATROL**  
OFFICIAL AUXILIARY OF THE UNITED STATES AIR FORCE  
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21 January 2017

MEMORANDUM FOR: Personnel and/or Units Utilizing the CAP ACR-375 Practice PLB Device

FROM: CAP NMW ES SAR Office

SUBJECT: NMW Policy and Procedures for Utilization of the CAP ACR-375 Practice PLB Device

1. This letter serves as the official CAP NM Wing ES Policy and Procedure for utilization of the CAP ACR-375 practice personal locator beacon (PLB). All training policy and procedure documents concerning the utilization of the ACR-375 devices are posted on the NMW website under ES:  
<http://www.nmcap.us/emergency-services-mainmenu-45/es-sop.html>

2. At least one unit representative will complete a CAP ACR-375 P-PLB NMW Specialty Qualification Training Worksheet (SQTW) prior to NMW DC initiating a transfer or issue of this device to a unit or individual. All CAP NMW personnel will accomplish this SQTW to utilize this device in future ES education and training.

3. The SQTW will list a variety of readings and tasks that shall be accomplished. The purpose of the SQTW is to educate and train the user to the proper planning and utilization of the CAP ACR-375 P-PLB device. In addition to the SQTW, NMW will also publish a checklist to complement planning and operational utilization of these devices.

4. CAP National Headquarters has clearly indicated that an accidental non-distress activation of this device is unacceptable. This SQTW is NMW policy and procedure to prevent this type of mistake. The CAP NMW ES & SAR office suggest that while planning to use the CAP ACR-375 P-PLB device users review the SQTW as a checklist to ensure all policy and procedures are accomplished.

5. The ACR-375 CAP P-PLB device is an actual 406 PLB manufactured by ACR for CAP ES education and training. When turned on and activated, the device will generate a read-world data transmission to the NOAA Sarsat Mission Control Center which in-turn will generate incident report to each USCG RCC and AFRCC. The RCC controllers will see that the incident is already registered as a CAP device but will not be able to determine if the incident is non-distress.

6. To clarify and notify in advance that the utilization is non-distress and for education or training purposes and to prevent opening a real-world REDCAP mission, CAP members using the ACR-375 CAP P-PLB device will complete a NOAA Sarsat Test Request Form 30 days in advance and submit this draft form to NMW ES or SAR office. Once approved, NMW ES or SAR officers will submit the finished form to AFRCC console for coordination.

7. Please contact Larry Zentner if you have any questions. Cell phone is 505-681-3517 and e-mail is [ZentnerFL@hotmail.com](mailto:ZentnerFL@hotmail.com)

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